



PUBLIC NOTICE

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MEDIA BUREAU ANNOUNCES NEW PROCEDURES FOR ALL FILINGS CURRENTLY SUBMITTED IN THE CONSOLIDATED DATABASE SYSTEM (CDBS)

CDBS Filings to Sunset on January 12, 2022

By this Public Notice, the Media Bureau announces that it will no longer accept filings in the Consolidated Database System (CDBS) effective at 5 p.m. EST on Wednesday, January 12, 2022. This action is necessary due to pressing technical issues that prevent the effective use of CDBS going forward and is intended to facilitate the ongoing transition of all filings to the Licensing and Management System (LMS) database. Anyone seeking to submit new filings using CDBS or amendments to existing applications that were previously filed using CDBS must follow the procedures outlined below. The public will continue to have access to CDBS for public searches and CDBS data files. Although the Media Bureau encourages the public to use electronic filing options, any filings that currently may be submitted in a paper format will continue to be accepted in that manner using existing procedures for paper filings. The Media Bureau anticipates this will be a permanent sunset of the use of CDBS for Media Bureau filings, as all Media Bureau filings continue to transition to LMS.

Procedures for Filing Media Bureau Applications:

The majority of Media Bureau applications and submissions have transitioned from CDBS to LMS. Those applications and submissions must continue to be submitted using LMS. Additional information about the LMS system and which filings are currently supported by LMS can be found at the Media Bureau's LMS Help Center at <https://www.fcc.gov/media/radio/lms-help-center>. The Media Bureau will dismiss as procedurally defective any applications that are required to be filed using LMS that are submitted using the new filing procedures outlined below.

Effective with the sunset of CDBS filings on Wednesday, January 12, 2022, all Media Bureau filings that cannot be submitted using LMS must be submitted by email to audiofilings@fcc.gov. In the case of filings using an FCC form, the form should be submitted as an attachment to the email in "pdf" format. Attachments in other formats will not be accepted for filing. Informal filings (such as requests for Special Temporary Authority or Silent Station Notifications) submitted by letter may be submitted in "pdf" or "Word" format. Again, attachments in other formats will not be accepted for filing. The "Subject" of the email should include the nature of the submission, the call sign and facility ID of the station (if any) and any relevant docket number or file number.¹ Because email submissions will not include a time stamp such as those provided by CDBS or LMS, Media Bureau staff will respond to email submissions with confirmation of receipt and the time and date of submission. Please note that, because this confirmation will be a manual process, it may take 1-2 business days to receive a confirmation of

¹ For example, a request for a silent STA could state in the subject line: Request for Silent STA for WXXX(FM), Facility ID YYYY. Similarly, a submission concerning an application in CDBS could state in the subject line: Informal Objection to Application for Construction Permit of WXXX, Facility ID YYYY, File No. ZZZZ.

your filing.

The Media Bureau has identified the following filings that will be required to be submitted by email:

- AM Application for Construction Permit for Commercial Broadcast Station on Form 301²
- AM Application for Construction Permit for Reserved Channel Noncommercial Educational Broadcast Station on Form 340³
- AM Applications for Broadcast Station License on Form 302⁴
- Special Temporary Authority (STA) Engineering Requests and Extension of Engineering STA Requests for all audio service stations
- Silent STA / Notification of Suspension/ Resumption of Operations / Extension of Silent STA Requests for all audio service stations
- Change in official mailing address
- AM Digital Notification on Form 335-AM
- All-Digital AM Notification on Form 335-AM
- FM Digital Notification on Form 335-FM
- Amendments to pending applications previously submitted in CDBS
- Pleadings (Petitions to Deny, Informal Objections, Oppositions, Replies, Supplements, Petitions for Reconsideration and Applications for Review) concerning applications submitted through CDBS or using the email procedures outlined in this Public Notice⁵

Commercial applicants must remit the required fee using the Commission Registration System, CORES, which is available from the following website: <https://apps.fcc.gov/cores/userLogin.do>. Applicants must submit an electronic copy of the proof of payment, such as a PDF of the automatically generated remittance notification, along with the emailed form or request. Failure to include documentation demonstrating proof of payment may result in dismissal of the application or request.

Processing of Emailed Filings

Media Bureau staff will enter all pertinent information from emailed filings into CDBS, where they will be available for review by the public. Submissions that require public notice will continue to appear on the Broadcast Applications and Broadcast Actions Public Notices that are released daily.

Continued Transition to LMS

The Media Bureau anticipates that several of the filings that will require email submissions will transition to LMS in the near future. A future public notice will provide additional information about that continued transition of Media Bureau filings to LMS.

² All FM applications for a construction permit must be submitted using LMS.

³ All FM NCE station applications for a construction permit must be submitted using LMS.

⁴ All AM Application for Broadcast License submissions have been eligible for email filing since March 2020. *See Audio Division Announces Procedures Related to Coronavirus*, Public Notice, 35 FCC Rcd 2070 (March 13, 2020). That email procedure will continue indefinitely even if the Commission's telework status is eliminated. However, all FM applications for license must be submitted using LMS.

⁵ The Media Bureau notes that some members of the public have submitted in LMS pleadings concerning applications that were filed in CDBS. Although LMS does not prevent the submission of pleadings using CDBS file numbers, the Media Bureau encourages the public to submit all pleadings concerning applications filed outside LMS using the email procedures outlined in this Public Notice. Pleadings concerning applications that were filed in LMS should continue to be filed in LMS.

For further information contact James Bradshaw, Audio Division, Media Bureau, james.bradshaw@fcc.gov; Rudy Bonacci, Audio Division, Media Bureau, rodolfo.bonacci@fcc.gov or Albert Shuldiner, Audio Division, Media Bureau, albert.shuldiner@fcc.gov. Press inquiries should be directed to Janice Wise, janice.wise@fcc.gov, at (202) 418-8165.

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